

Franklin Grove Public Library
Regular Meeting of the Library Board of Trustees
Tuesday, May 12th, 2026 at 6pm

Call to order: 6:01pm

Attendance - Trustees: Annie Etchison, Patti Forrester, Julie Grendahl, Marla Shaner, Marilyn Spangler

Late: Marla Shaner (6:02pm)

Director: Amy Runkle

Absent: Ruth Newcomer, Christina Wilcox

Recognition of Visitors: N/A

Approval of April Minutes 2026: Marilyn Spangler motioned to approve the April Minutes. Seconded by Julie Grendahl. Motion carried.

Treasurer's Report for April Audit: Motion presented by Julie Grendahl to file for audit. Seconded by Marla Shaner. Roll Call Vote. Yes = 5, No = 0.

Ratify Bills and Payments for April: Motion presented by Marla Shaner to approve bills and checks for April. Seconded by Marilyn Spangler. Roll Call Vote. Yes = 5, No = 0.

Director's Report: Master Gardeners class was full and 5 extra attendees joined knowing there was not space to take the project home. Spice Club continues to go well. The library had a Plant Party where participants got to decorate a container and choose a plant or two to take home. Paint Night was full with 40 participants.

Unfinished Business:

- A. Graphic Cards Disposal: Motion presented by Marilyn Spangler to keep the Graphic Cards at this time. Seconded by Julie Grendahl. Roll Call Vote. Yes = 5, No = 0.
- B. Internet Banking: Motion presented by Annie Etchison to leave banking procedures as is. Seconded by Julie Grendahl. Roll Call Vote. Yes = 5, No = 0.

New Business:

- A. Previous Fiscal Year Budget Amendment: Motion presented by Julie Grendahl to amend the April Budget to correct the Building Supplies clerical error from \$1.00 to \$1,000, to correct the Library Supplies line to amend Building Supplies, and to

include the Technology Grant under the Computer Technology Costs. Seconded by Marla Shaner. Yes = 5, No = 0.

- B. New Loan Rules - Prairie Cat: Policy may need to change regarding non-Prairie reciprocal borrowers due to new loan rules.
- C. Audit Update: The auditor will set up a date with Amy Runkle to start the audit.
- D. Tax 990-N Filed: Tax 990-N was filed as required for non-profits.
- E. Employee Training - CPR/First Aid/Narcan: Jennifer Atkinson trained all employees on CPR, First Aid, and Narcan.
- F. Payroll: The Village Clerk will coordinate a meeting with Amy Runkle and the auditor.

Miscellaneous Business:

- A. The library received a donation from the Phidian Art Club of Dixon. The club borrowed art panels for their show in April.

Executive Session:

Executive Session pursuant to 5Lc120-2.

**Motion presented by Marla Shaner to adjourn the May meeting at 7:26pm.
Seconded by Julie Grendahl. Motion carried.**

Next meeting: Tuesday, June 9th, at 6:00pm.

Finance Committee - Julie Grendahl, Ruth Newcomer

Personnel Committee - Marla Shaner, Christina Wilcox, Julie Grendahl

Building & Maintenance - Ruth Newcomer, Annie Etchison, Marilyn Spangler

Policy Committee - Marla Shaner, Julie Grendahl, Christina Wilcox

Ad Hoc Committee (Long Range Library Plan) - Marilyn Spangler, Annie Etchison