

Franklin Grove Public Library

Regular Meeting of the Library Board of Trustees

Tuesday, August 8, 2023 at 6:00 p.m.

Call to order - 6:03 p.m.

Attendance:

- Trustees: Marilyn Spangler, Ruth Newcomer, Barb Simpson, Leigh Delhotal, Patti Forrester, Julie Grendahl

- Director: Amy Runkle

Absent: Susie Murphy

Public Comments:

A. Approval of minutes - Motion presented by Ruth Newcomer and seconded by Barb Simpson. Motion Approved.

B. Treasurer 's Report - File for audit. Motion presented by Marilyn Spangler and seconded by Leigh Delhotal. Motion approved with a roll call vote: Barb - yes; Marilyn - yes; Julie - yes; Leigh - yes; Ruth - yes.

C. Ratify bills and payments for July. Motion presented by Leigh Delhotal and seconded by Julie Grendahl. Motion approved with a roll call vote: Barb - yes; Marilyn - yes; Julie - yes; Leigh - yes; Ruth - yes.

D. Directors Report:

a. Sept. 29 is Pug Day - Library will be closed. Pug Day takes place at Waubonsee College this year.

b. CeCe's last day will be 8/19, but she will still do young adult book club.

c. New Sound System - All staff are trained on it. Marilyn was able to use it during Harvest Fest and said it works great. Ruth said the old one was great too and that someone wanted to buy it, but it will be nice to keep it and have two.

d. Art Show - Patti will head it up next year instead of Amy. Input - if we open the rules a little more, there are more artists who would be involved. Opening up the rules could include adding categories and expanding our geographical radius.

Julie suggested a limit on the size of the entry.

Unfinished Business:

A. Copier Lease - Amy would like to keep the old copier. The buyout cost is \$1178.29 with a monthly cost of \$91 for service. In two years Amy will look into a new copier. Motion approved: Barb - yes; Marilyn - yes; Leigh - yes; Ruth - yes; Julie - yes.

B. Emergency Exit Lights - There is no way to open the lights to change the battery. Amy will call an electrician. We will defer making a decision until the next meeting.

New BusinessA. Holiday pay - Amy's suggestion is for holiday pay to follow the vacation/sick time policy.

The personnel committee will meet on 9/12 at 5:30 to discuss and draft a policy revision.

B. Library benches - some people have made comments to Amy about our rainbow-colored benches. The board selected the benches because they are bright, colorful, and cheerful and they were placed at the library in memory of former trustees who have passed away.

C. Comfort cabinets - We agree it is a good idea.

Miscellaneous

A. Is there a replacement being hired for Cece? No. The other employees' hours will be increased at their request.

Meeting adjourned 7:10 p.m. Motion made by Julie to adjourn, seconded by Barb. Five "yes," zero "no."

Next meeting: Tuesday, June 13 Sept. 12 at 6:00 p.m.

Finance Committee: Ruth Newcomer, Julie Grendahl

Personnel Committee: Barb Simpson, Leigh Delhotal (Staff Policy Manual)

Policy Committee: Barb Simpson, Leigh Delhtoal, Julie Grendahl

Building & Maintenance: Marilyn Spangler, Susie Murphy, Ruth Newcomer

Ad Hoc Committee: Susie Murphy, Marilyn Spangler (Long-range library plan)