

**Franklin Grove Public Library**  
**Regular Meeting of the Library Board of Trustees**  
**Tuesday, October 21st, 2025 at 6pm**

Call to order: 6:04pm

Attendance: Roll Call Vote - Trustees: Annie Etchison, Julie Grendahl, Ruth Newcomer, Marla Shaner, Marilyn Spangler, Late: Patti Forrester (6:07)

Director: Amy Runkle

Absent: Christina Wilcox

Recognition of Visitors: N/A

**Public Comments:**

- A. Approval of September Minutes 2025: Annie Etchison motions to amend minutes to edit the future meeting date to October 14th as originally planned. Julie Grendahl motions to accept September minutes. Seconded by Ruth Newcomer. Roll Call Vote. Yes = 5, No = 0
- B. Treasurer's Report for September Audit: Roll Call Vote. Yes = Julie Grendahl motions to accept the Treasurer's Report for audit. Ruth Newcomer seconded. Yes = 6, No = 0
- C. Ratify Bills and Payments for September: Marla Shaner motions to approve the bills and payments for September. Seconded by Julie Grendahl. Roll Call Vote. Yes = 6, No = 0
- D. Director's Report: Tai Chi and Senior Yoga have been going well each week. Coffee and Canvas had 16 attendees and went well. Master Gardeners had a seed saving class and attendees harvested seeds from 5 different flowers to take home. 29 donors participated in the blood drive and another one is planned for March. Staff members participated in PUG Day and took away valuable lessons from it.

**Unfinished Business:**

- A. HVAC - Informative: Bid went to Loescher's for HVAC work. The account manager and a technician came out and did the necessary work to fix the system.

- B. Tree Removal - Informative: Pacer's Tree service donated services to the library for tree removal.
- C. Winifred Sculpture - Informative: The sculpture was placed and Shaw Local came out to do an article on the sculpture with the artist present. Discussion had on a potential event to commemorate Winifred Knox.

**New Business:**

- A. Staff Gift Cards: Julie Grendahl motions to approve a \$20 gift card for the library staff's assistance with the art show. Marla Shaner seconds. Roll Call Vote. Yes = 6, No = 0
- B. Fire Proof Cabinets: There were not any offers on the fire-proof cabinets. Marla Shaner motions to gift cabinet to Julie Grendahl. Seconded by Marilyn Spangler. Motion carried.

**Miscellaneous Business:**

- A. Discussion on amending the Display Space Policy. Will be discussed further at the next meeting and added to the Agenda for November.

**Executive Session:**

Executive Session pursuant to 5Lc120-2

**Julie Grendahl motions to adjourn the October meeting. Seconded by Annie Etchison. Meeting adjourned at 7:01pm.**

**Next meeting: Tuesday, November 11, at 6:00pm.**

Finance Committee - Julie Grendahl, Ruth Newcomer  
Personnel Committee - Marla Shaner, Chris Wilcox, Julie Grendahl  
Building & Maintenance - Ruth Newcomer, Annie Etchison, Marilyn Spangler  
Policy Committee - Marla Shaner, Julie Grendahl, Chris Wilcox  
Ad Hoc Committee (Long Range Library Plan) - Marilyn Spangler, Annie Etchison