

Franklin Grove Public Library

Regular meeting of the Library Board of Trustees

Tuesday, January 10, 2023 at 6:30 p.m.

Call to order- at 6:30 p.m.

Attendance- Trustees: Ruth Newcomer, Susie Murphy, Marilyn Spangler, Leigh Delhotal Patti Forrester, Barb Simpson, Geri Twardowski Director – Amy Runkle

Absent: none

Public comments –

A. Approval of Minutes –Motion presented by Leigh Delhotal, 2nd by Ruth Newcomer. Motion Approved to accept minutes with correction of C. November instead of October

B. Treasurer’s Report – File for audit. A Motion presented by Susie Murphy 2nd by Marilyn Spangler. Motion approved with a Roll Call vote yes = 7, no=0

C. Ratify Bills and payments for December. A Motion presented by, Marilyn Spangler 2nd by Leigh Delhotal Motion approved by a Roll Call vote Yes= 7 No=0

Directors Report: Many of the December events were a hit. The Christmas coloring contest had over 30 participants with the mayor as the final judge, Christmas family photos event was a hit and will be scheduled again next year. The Christmas walk was busy with a total of 235 in attendance, and winter craft and YA adult book club were both well attended.

The Impact Program had no volunteers the month of December, hopefully there will be better interest next month, and will continue to be offered.

K9 Reading Buddies and movie day were both enjoyed by many children in attendance.

Unfinished business

A. Meeting time: Move meeting time to 6:00 pm beginning February 2023. Motion presented by Leigh Delhotal, 2nd by Barb Simpson. Motion Approved.

B. Tax Levy - The auditor suggest a 5% increase to be looked into for 2023, with a discussion by the trustees and the village, not just by the village. This process and discussion should start in February 2023. The auditor will provide the suggestion for the tax levy.

New Business

A. Staff Wages as discussed in December executive session to take affect in January after vote if approved.

Motion presented by Ruth Newcomer, 2nd by Barb Simpson. Director Increase with a Roll Call vote 7=Y 0 =N

Motion presented by Leigh Delhotal, 2nd by Ruth Newcomer Staff increase of 2% Roll Call Y=7, N=0

B. Women's Restroom – The automatic flusher in the handicap stall was not working. The sensor is very expensive. The plumber suggested using a manual flusher. This has been updated and fixed as suggested.

C. Holiday Updates –Amend holiday calendar to remove special hours December 22 2023 and December 29, 2023 with only special hours 10:00 3:00 on November 22, 2023. Motion presented by Susie Murphy, 2nd by Ruth Newcomer. Motion approved.

Unfinished Business

A. Fine Free policy review – Motion by Marilyn Spangler to approve policy as amended. 2nd by Leigh Delhotal. Motion Approved.

B. Vacant seat – When a library trustee position is vacant the director will post to the public.

Miscellaneous

A. Johnson Controls – Fire panel will be installed January 11, 2023

B. Village is going with IMRF – library look into information.

Executive Session

Executive Session pursuant to 5Lc120-2

Meeting adjourned 7:35 pm

Next meeting: Tuesday, February 14, 2023 @ 6:00 P.M.

Finance Committee – Ruth Newcomer, Geri Twardowski
Personnel Committee – Barb Simpson, Leigh Delhotal (Staff Policy Manual)
Policy Committee – Barb Simpson, Leigh Delhotal, Geri Twardowski
Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer
Ad Hoc Committee- Susie Murphy, Marilyn Spangler (Long range library plan).