

**Franklin Grove Public Library**  
**Regular Meeting of the Library Board of Trustees**  
**Tuesday, December, 9th, 2025 at 6pm**

Call to order: 6:10pm

Attendance: Roll Call Vote - Trustees: Annie Etchison, Julie Grendahl, Marilyn Spangler.  
Late: Marla Shaner (6:03pm) Patti Forrester (6:06pm) Christina Wilcox (6:12pm)

Director: Amy Runkle

Absent: Ruth Newcomer

Recognition of Visitors: John Nicholson

Presented information and an estimate from Correct Digital Displays on a digital informational sign similar to the one displayed at the Fire Department. John requested permission on behalf of the village board to place the sign on the library property; the village would cover the costs of the sign.

Approval of November Minutes 2025: Marilyn Spangler motioned to approve the minutes with the amendments made. Julie Grendahl seconded. Motion carried.

Treasurer's Report for November Audit: Julie Grendahl motioned to file the Treasurer's Report for audit. Seconded by Marla Shaner. Roll Call Vote. Yes = 6, No = 0

Ratify Bills and Payments for November. Marla Shaner motioned to approve the bills and payments for November. Seconded by Annie Etchison. Roll Call Vote. Yes = 6, No = 0

Director's Report: Hydroponic class had 17 attendees between two classes. Each attendee got to go home with their own microgreens kit. Master Gardeners was a youth lesson this month and participants created art on paper. A Thanksgiving meal was shared during lunch and a movie. Tai Chi ended at the beginning of December and was well received. Chair Yoga is still well received and continues to have 3-4 participants. Monthly crafts and blessing bags were handed out.

**Unfinished Business:**

- A. Director's Evaluation: completed in Executive session.

**New Business:**

- A. Employee Christmas Bonus: completed in Executive session.

B. Mini Food Center: Director provided information on local mini food centers through the Ogle County Health Department.

**Miscellaneous Business:**

N/A

**Executive Session:**

Executive Session pursuant to 5Lc120-2.

Motion presented by Annie Etchison to move into Executive Session to discuss the Director's Evaluation and annual Christmas Bonuses. Marla Shaner seconded. Roll Call Vote. Yes = 6, No = 0.

Returned to Open Session at 8:15pm.

Motion presented by Marilyn Spangler to increase director's salary by 3% and increase insurance stipend by \$500. Effective January 1st, 2026. Seconded by Julie Grendahl. Roll Call Vote. Yes = 6, No = 0.

Motion presented by Marla Shaner to increase director and janitress bonuses by \$50; Circulation staff by \$30. Marilyn Spangler seconded. Roll Call Vote. Yes = 6, No = 0.

**Marla Shaner motioned to adjourn the December meeting at 8:22pm. Seconded by Annie Etchison. Motion carried.**

**Next meeting: Tuesday, January 13th, at 6:00pm.**

Finance Committee - Julie Grendahl, Ruth Newcomer

Personnel Committee - Marla Shaner, Chris Wilcox, Julie Grendahl

Building & Maintenance - Ruth Newcomer, Annie Etchison, Marilyn Spangler

Policy Committee - Marla Shaner, Julie Grendahl, Chris Wilcox

Ad Hoc Committee (Long Range Library Plan) - Marilyn Spangler, Annie Etchison