

Franklin Grove Public Library

Regular meeting of the Library Board of Trustees

Tuesday, November 15, 2022 at 6:33 p.m.

Call to order- at 6:30 p.m.

Attendance- Trustees: Ruth Newcomer, Susie Murphy, Marilyn Spangler, Leigh Delhotal PattiForrester, Barb Simpson, Director – Amy Runkle

Absent: Geri Twardowski

Public comments –

A. Approval of Minutes –Motion presented by Marilyn Spangler, 2nd by Ruth Newcomer. Motion Approved.

B. Treasurer’s Report – File for audit. A Motion presented by Leigh Delhotal 2nd by Susie Murphy. Motion approved with a Roll Call vote yes = 5, no=0

C. Ratify Bills and payments for October. A Motion presented by Leigh Delhotal, 2nd by Marilyn Spangler. Motion approved by a Roll Call vote Yes= 5 No=0

Directors Report: The Pumpkin Decorating contest had 40 pumpkins taken of which 28 were decorated and brought back to enter into the contest. A prize to all participants of a giant size candy bar and winners received a Casey’s gift card. Book Clubs are still well attended. 10 individuals who made hedgehog crafts attended the Craft day. The Sauk Valley Impact Program was offered during the month but not one participated, it will be offered again in December. 8 participants attended K9 reading buddies. Movie Night attended by 23. Trick or Treat had a huge turnout with 75 trick or treaters staff handed out candy in the library. National Bison Day had 4 in attendance, with the Master Gardner Program attended well by both adults and children. The Per Capita grant has been applied for.

Unfinished business

A. Fine Free Library Policy- after thorough discussion a motion by Leigh Delhotal and Barb Simpson 2nd. Motion approved with a Roll Call vote Yes=5 No= 0

B. Sound System – Director provided materials with information including cost. Trustee suggestion to wait for purchase until the next year budget.

C. VR Update – 42 Tech wrote and provided a manual. 2 Staff were trained how to utilize and show patrons.

New Business

A. A Bank CD that is coming due- after discussion a decision to rollover the CD that is coming due in December. Motion by Leigh Delhotal, 2nd by Susie Murphy Motion approved by Roll call vote Yes = 5 No = 0 The Director will inquire with the village what current tax levy is.

B. Christmas Bonus - discussed in executive session and approved.

C. Snow Removal Bids- 3 bids were presented. A motion by Marilyn Spangler 2nd by Leigh Delhotal to hire Rich Bartlett with the bid provided on 11/3/22 labeled Estimate #1. Motion approved with Roll call vote Yes = 5, No = 0

Miscellaneous

A. Christmas Walk to be held on December 9th 5:00 pm – 8:00 pm: Raffle basket for the Christmas Walk from Winifred Knox Memorial Library approved. The library will provide nachos, present a book sale, and other activities.

B. Game nights are some of the activities to be held in the future.

C. Johnson Controls – Fire Panel; a deposit was sent and we are still waiting for a response. The director will continue to contact Johnson Control for updates.

D. Trustees to return Director Evaluation to Pattie by December 6.

Executive Session

Executive Session pursuant to 5Lc120-2

Susie Murphy motioned with a 2nd by Leigh Delhotal to enter executive Session at 7:38 pm Marilyn Spangler presented a motion, Ruth Newcomer 2nd Motion approved to Leave executive session 7:45 pm

Meeting adjourned 7:47 pm

Next meeting: Tuesday, December 13, 2022 @ 6:30 P.M.

Finance Committee – Ruth Newcomer, Geri Twardowski

Personnel Committee – Barb Simpson, Leigh Delhotal (Staff Policy Manual)

Policy Committee – Barb Simpson, Leigh Delhotal, Geri Twardowski

Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer

Ad Hoc Committee- Susie Murphy, Marilyn Spangler (Long range library plan).