

Franklin Grove Public Library

Regular meeting of the Library Board of Trustees

Tuesday, November 14, 2023 at 6:00 p.m.

Call to order at 6:04 p.m.

Attendance- Trustees: Patti Forrester, Ruth Newcomer, Susie Murphy, Marilyn Spangler, Barb Simpson, Julie Grendahl, Director – Amy Runkle

Absent: Leigh Delhotal

Public comments –

A. Approval of Minutes –Motion presented by Julie Grendahl, 2nd by Ruth Newcomer to accept as presented. Motion approved.

B. Treasurer’s Report – File for audit. A Motion presented by Marilyn Spangler, Susie Murphy 2nd. Motion approved with a Roll Call vote Yes = 6, No=0

1. Discussion to add a separate (sub) account line item to be added for program income to include Art show and paint program etc. To be voted on at December meeting.

C. Ratify Bills and payments for October. A Motion presented by Susie Murphy, 2nd by Marilyn Spangler. Motion approved by a Roll Call vote Yes=6 No=0

Directors Report: Story time enjoyed by several families this month. The age range has been 2-4 year olds. Lunch and a movie well attended, and the Halloween candy was passed out to approximately 150 trick or treaters. The UV window film was installed in the historical room. New security cameras were installed by BC Tech and are working very well.

Unfinished business

A. Security Cameras – Installed by BC Tech 10/30/2023, the company also provides service and assistance as needed.

B. History Room update: The UV window film installed in historical room by Sterling Window tinting 10/21/2023. A fire protection extinguisher that will spray to protect material in a fire, or fire and water proof cabinets continues to be looked at. The suggestion of a special decal to be placed on the historic room window, so fire fighters know not to break the glass during a potential hazard. Digitizing items in history room – inquiring on information for an onsite company so materials will not be sent out of library to be scanned.

C. No Loitering signs – We do currently have 2 signs that say no loitering. After board discussion “No camping” will be added to the sign.

New Business

A. Christmas Bonus – to be discussed in executive session,

B. Snow Plow Bids – One bid was submitted by Rich Bartlett dated 11/6/23. When snow removal is needed more than one time during a 24 hour period the price will be ½ price for additional removal in that 24 hours time frame. Julie Grandahl moves to accept bid, Ruth Newcomer 2nd. Motion approved.

Miscellaneous items

A. Building Committee - Roof – Director will look into roof warranty. Susie will provide a name of company that does roof this type of building.

B. Terms and list of Trustees contact information. Director will provide to all trustees.

C. The annual Christmas walk to be held December 8, 2023

D. Erin is in the process of enrolling in cataloging of material courses.

E. Facebook – Library account – director proposes the library has its own account so staff members can utilize and post flyers and information.

Executive Session

Executive Session pursuant to 5Lc120-2

Susie Murphy motioned with a 2nd by Julie Grendahl to enter executive Session at 7:30 pm.

Marilyn Spangler presented a motion, Ruth Newcomer 2nd Motion approved to Leave executive session 7:35 pm

A motion presented by Ruth Newcomer 2nd by Barb Simpson to adjourn meeting.

Meeting adjourned 7:36 pm

Next meeting: Tuesday, December 12, 2023 @ 6:00 P.M.

Finance Committee – Ruth Newcomer, Julie Grendahl

Personnel Committee – Barb Simpson, Leigh Delhotal (Staff Policy Manual)

Policy Committee – Barb Simpson, Leigh Delhotal, Geri Twardowski

Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer

Ad Hoc Committee- Susie Murphy, Marilyn Spangler (Long range library plan).