

**Franklin Grove Public Library**  
**Regular Meeting of the Library Board of Trustees**  
**Tuesday, November 11th, 2025 at 6pm**

Call to order: 6:05pm

Attendance: Roll Call Vote - Trustees: Annie Etchison, Patti Forrester, Julie Grendahl, Marla Shaner, Marilyn Spangler. Late: Christina Wilcox (6:03pm)

Director: Amy Runkle

Absent: Ruth Newcomer

Recognition of Visitors: N/A

Approval of October Minutes 2025: Julie Grendahl motions to approve the minutes for October. Seconded by Marla Shaner. Motion carried.

Treasurer's Report for October Audit: Julie Grendahl motions to file the Treasurer's Report for Audit. Seconded by Annie Etchison. Roll Call Vote. Yes = 6, No = 0

Ratify Bills and Payments for October. Marla Shaner motions to approve the Bills and Payments for October. Christina Wilcox seconded. Roll Call Vote. Yes = 6, No = 0

Director's Report: Game night returned to the library and had 9 participants. Chair Yoga and Tai Chi have had participants every week. Story time has not had participants; a special story time event has been planned for a day when school is out early in December. The Pumpkin Decorating Contest had 19 participants; movie night and Boo Bash had 11 attendees each. All time slots were filled for K9 Reading Buddies.

**Unfinished Business:**

- A. Winifred Sculpture: Julie Grendahl motions that the statue project is complete, the landscaping project is done, and the plaque does not need to be replaced. Seconded by Marla Shaner. Motion carried.

**New Business:**

- A. Display Space Policy: Annie Etchison motions to approve the amendments to the Display Space Policy as stated. Marla Shaner seconds. Motion carried.
- B. Holiday Hours: Julie Grendahl motions to approve the 2026 Holiday schedule with the amended date for the Fourth of July. Seconded by Marla Shaner. Motion carried.

- C. PC Sign: PC sign stopped working and has exceeded its lifespan. Marla Shaner motions to not continue the usage of a PC sign. Seconded by Annie Etchison. Motion carried.
- D. Scanner for History Room: Marla Shaner motions to purchase a scanner for the history room using the technology grant. Seconded by Julie Grendahl. Roll Call Vote. Yes = 6, No = 0.
- E. Snow Removal Bids: Julie Grendahl motions to accept Rich Bartlett's quote for snow plowing with the amendment that snow plowing is necessary for over an inch of snow. Seconded by Marla Shaner. Roll Call Vote. Yes = 6, No = 0.
- F. Director's Evaluation: Director evaluation forms will be reviewed at the next meeting when all are in attendance.

**Miscellaneous Business:**

N/A

**Executive Session:**

Executive Session pursuant to 5Lc120-2.

Julie Grendahl motions to move into Executive session to discuss past Executive Session minutes. Seconded by Marla Shaner. Roll Call Vote. Yes = 6, No = 0.

Annie Etchison motions to approve the release of the minutes read in the Executive Session and erasure of the tapes associated. Seconded by Julie Grendahl. Roll Call Vote. Yes = 6, No = 0.

**Julie Grendahl motions to adjourn the November meeting. Seconded by Marla Shaner. Motion carried. The meeting adjourned at 7:33pm.**

**Next meeting: Tuesday, December 9th, at 6:00pm.**

Finance Committee - Julie Grendahl, Ruth Newcomer  
Personnel Committee - Marla Shaner, Chris Wilcox, Julie Grendahl  
Building & Maintenance - Ruth Newcomer, Annie Etchison, Marilyn Spangler  
Policy Committee - Marla Shaner, Julie Grendahl, Chris Wilcox  
Ad Hoc Committee (Long Range Library Plan) - Marilyn Spangler, Annie Etchison