

Franklin Grove Public Library

Regular meeting of the Library Board of Trustees

Tuesday, FEBRUARY 20, 2025 at 6:00 p.m.

Call to order at 6:00 p.m.

Attendance – Roll call vote - Trustees: Susie Murphy, Marilyn Spangler, Julie Grendahl, Patti Forrester, Leigh Delhotal, Ruth Newcomer

Director – Amy Runkle

Absent:

Recognition of visitors:

Public comments –

A. Approval of Minutes –

December 2024 Motion presented by Julie Grendahl 2nd by Leigh Delhotal. Motion carried.

January 2025 Motion presented by Marilyn Spangler 2nd by Julie Grendahl. Motion carried.

B. Treasurer's Report –

December 2024 File for audit. Motion presented by Ruth Newcomer 2nd by Julie Grendahl,. Motion approved with a Roll Call vote Yes = 6, No=0

January 2025 File for audit. Motion presented by Leigh Delhotal 2nd by Julie Grendahl,. Motion approved with a Roll Call vote Yes = 6, No=0

C. Ratify Bills and payments for:

December. Motion presented by Leigh Delhotal, 2nd by Marilyn Spangler. Motion approved by a Roll Call vote Yes=6 No=0

January. Motion presented by Leigh Delhotal, 2nd by Julie Grendahl. Motion approved by a Roll Call vote Yes=6 No=0

D. Director's Report – Movie night attendance has been lower last couple of winter months. Christmas walk had an outstanding attendance. Many have enjoyed the White Elephant Game in December and Lunch and a movie, both months. Story time also had low attendance. Hopefully as weather improves so will attendance. K-9 Reading Buddies is still enjoyed each month.

Unfinished Business

A. Policy for weather related closings. Emergency closings policy is stated in the Policy Manual on page 51.

Amendment as stated “ In the event of inclement weather or other emergencies, the Library may close to the public as approved by the library Director or the Library Board President. If the AFC school district is closed due to weather the library will be closed also. It is understood that the Library will remain open except when, in the opinion of the Library Director, doing so poses a safety risk to staff and to the public.

Staff members who are scheduled to work when the library is closed for an emergency will be paid for the number of hours they were scheduled. In the event the Library is open and an employee cannot get to the work due to weather, the employee may request to take a day of vacation, make up the time, or take a day of unpaid leave.

Motion presented by Julie Grendahl, 2nd by Leigh Delhotal. Motion carried.

B. Employee wages – Director proposed 3% increase for staff. Motion presented by Julie Grendahl 2nd by Susie Murphy. Roll call vote Yes=6 No=0 Retroactive as of Jan 1, 2025.

New Business

A. Non resident fees – Current \$60. New rate will increase to \$63.00 effective 2/20/25. Motion presented by Leigh Delhotal, 2nd Ruth Newcomer. Roll Call Yes = 6 No = 0 Motion carried.

B. Loescher Maintenance Contract – Dated February 1, 2025 at the cost of \$1,536.00 yearly to automatically renew every year thereafter. Contract termination by either party with 30-day prior written notice. Motion presented by Susie Murphy, 2nd by Julie Grendahl. Motion carried. Roll call vote Yes= 6, No=0.

Back furnace (History room, break room, Director office) was not working because of multiple reasons. Director is still working with Loescher and Supreme Cleaners due to duct work. Results will be presented at March meeting.

C. Proposed budget 25/26 fiscal year proposed by Finance Committee, Roll Call Vote Yes = 6 No=0

D. Motion by Julie Grendahl, 2nd by Leigh Delhotal to present director salary and insurance stipend as discussed in executive session. Roll Call vote Yes=6 No =0

Miscellaneous items:

Shelves for history room proposed delivery within 30 days.

Staff to attend to organization of history room shelves.

Meet the candidate night to be hosted Thursday March 13 6:00 - 7:00 pm

Art Show – suggestions from patrons to be reviewed in March.

CD rates to be discussed in March.

Executive Session

Executive Session pursuant to 5Lc120-2

Motion to enter executive session by Susie Murphy 2nd by Leigh Delhotal. Entered executive session at 7:38pm

Roll Call Yes=6 No=0

Motion to leave by Ruth Newcomer , 2nd by Leigh Delhotal

Leave executive session at 8:10 pm

Meeting adjourned 8:15 pm

Next meeting: Tuesday, March 11, 2025 @ 6:00 P.M.

Finance Committee – Ruth Newcomer, Julie Grendahl

Personnel Committee – Leigh Delhotal (Staff Policy Manual)

Policy Committee –Leigh Delhotal, Julie Grendahl

Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer

Ad Hoc Committee- Susie Murphy, Marilyn Spangler (Long range library plan).