

Franklin Grove Public Library

Regular meeting of the Library Board of Trustees

Tuesday, April 18, 2023 at 6:00 p.m.

Call to order at 6:00 p.m.

Attendance- Trustees: Susie Murphy, Marilyn Spangler, Patti Forrester, Barb Simpson, Leigh Delhotal and Director – Amy Runkle

Absent: Ruth Newcomer, Geri Twardowski

Public comments –

A. Approval of Minutes –Motion presented by Susie Murphy, 2nd by Barb Simpson. Motion approved as presented.

B. Treasurer’s Report – File for audit. A Motion presented by Susie Murphy 2nd by Leigh Delhotal. Motion approved with a Roll Call vote yes = 5, no=0

C. Ratify Bills and payments for March. A Motion presented by, Leigh Delhotal 2nd by Marilyn Spangler. Motion approved by a Roll Call vote Yes= 5 No=0

Directors Report: Dr. Seuss Birthday Celebration, Master Gardner’s Children Program, YA Book Club, The Mary Todd Lincoln presentation, Craft Day, Sauk Impact Program, Art Month Celebration, Sewing Class were all programs that were well attended in March. 2 new part time (10-12 hours per week) employees hired in March: Pat Hutson, Faith Totzke,

Unfinished business

A. Proposed Budget 2023-2024: Leigh Delhotal presented motion to approve as presented, Susie Murphy 2nd. Motion approved by a Roll Call vote Yes= 5 No=0

B. Capital Reserves Account: Discussion to create a Capital Reserves account to have any remaining fiscal year budget money to be utilized for library needs throughout the next budget year. After much discussion the trustees decided at this time there will not be a Capital Reserves Account, with the only accounts being the Expansion Fund and Checking Account.

1. Budget history per accountant when library built:

- a) The Knox endowment money is deposited into the expansion fund – pulled from expansion fund and deposited into checking account as needed for the fiscal year budget.
- b) Property Tax money goes into checking account

C. Library of Things Policy and Procedures. Presented by Director and will be entered into Policy Manual. Items to be stored under lock and key within the library and to be displayed so can be utilized for check out. Motion presented by

Leigh Delhotal, 2nd by Barb Simpson. Motion approved. 1 abstain – Marilyn Spangler

New Business

A. Lawn Mowing Bids for the 2023 season. – 2 bids presented. Motion present by Susie Murphy 2nd by Marilyn Spangler to accept Jack Delhotal as presented. Roll call vote Yes = 4, 1 abstain – Leigh Delhotal

B. Open Trustees position - Amy to post on website.

C. Generator – Contract review to verify Hilliker Electric maintenance program that was purchases and what it entails.

Miscellaneous

A. January 9, 2018 minutes reviewed for FGLR emergency space non-renewal to be finalized and verified.

B. Review executive session minutes to get rid of. Make agenda to present at next meeting.

Executive Session

Executive Session pursuant to 5Lc120-2

Meeting adjourned 7:22 pm

Next meeting: Tuesday, May 9, 2023 @ 6:00 P.M.

Finance Committee – Ruth Newcomer, Geri Twardowski
Personnel Committee – Barb Simpson, Leigh Delhotal (Staff Policy Manual)
Policy Committee – Barb Simpson, Leigh Delhotal, Geri Twardowski
Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer
Ad Hoc Committee- Susie Murphy, Marilyn Spangler (Long range library plan).