

# Franklin Grove Public Library

## Regular meeting of the Library Board of Trustees

### Tuesday, September 13, 2022 at 6:30 p.m.

**Call to order- at 6:30 p.m.**

Attendance- Trustees: Ruth Newcomer, Susie Murphy, Marilyn Spangler, Forrester, Barb Simpson, Geri Twardowski Director – Amy Runkle

Absent: Leigh Delhotal

#### **Public comments –**

A. Approval of Minutes –Motion presented by Ruth Newcomer, 2<sup>nd</sup> by Geri Twardowski Motion Approved.

B. Treasurer’s Report – File for audit. A Motion presented by Susie Murphy 2<sup>nd</sup> by Marilyn Spangler. Motion approved with a Roll Call vote yes = 5, no=0

C. Ratify Bills and payments for September. A Motion presented by Barb Simpson, 2<sup>nd</sup> by Marilyn Spangler. Motion approved by a Roll Call vote Yes= 5 No=0

Directors Report: Magic Matt back to school celebration had a good turn out. YA book club continues to have a good group of people attending. There may be interest in a middle school book club in the future. Master Gardner program for children was a success and will alternate with adult gardener programs each month through May. K-9 Reading Buddies will be starting again in September. SVI program has started and is planned for every other month. Event bookmarks have been handed out to the schools. Craft day will resume this month. Director has completed FOIA training. Survey was posted with results reviewed. Director attended village board meeting. Per capita check has been received and utilized to update children’s book area.

#### **Unfinished business**

A. Memorial Benches – Tentatively installed by October with weather permitting.

B. Non - Resident Card- \$56 currently, director still collecting information and will make sure it is on the agenda by December, so as to make a decision before 2023.

C. Program Policies / meeting room rental – If we change policy insurance must be notified. After much discussion trustees decision that alcohol is not needed in events at this time for library sponsored events held inside library. Motion presented by Marilyn Spangler 2<sup>nd</sup> by Barb Simpson. Motion approved and we will continue with policy as it currently stands of no alcohol.

#### **New Business**

A. Fine Free Library – An idea to consider for the future. A late notice sent as stated in policy book. The difference is no fee until after a specified length of time

and 3<sup>rd</sup> notice sent for material not returned, then patron billed full cost for item. Just not charged a daily fee. This is something to pursue in future meetings

B. Sound System – Consider a new and up to date system. To be discussed at future meeting.

Miscellaneous items

A. Virtual Headsets – 42 Tech looked into and downloaded 2 more apps. Games will be on desktop. Games do not need to be purchased but there are options if you want more involvement. Director will ask 42 Tech to continue to monitor for educational value not gaming value as originally chosen when purchasing.

B. Time Capsule is actually next to plaque not under it.

C. Website analysis – 91% new visitors, 9% returning visitors, 251 site sessions.

D. Interior Designer that worked with the construction of library brought in samples of everything that was utilized when library was built.

**Meeting adjourned 7:30 pm**

**Next meeting: Tuesday, October 11, 2022 @ 6:30 P.M.**

Finance Committee – Ruth Newcomer, Geri Twardowski

Personnel Committee – Barb Simpson, Leigh Delhotal (Staff Policy Manual)

Policy Committee – Barb Simpson, Leigh Delhotal, Geri Twardowski

Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer

Ad Hoc Committee- Susie Murphy, Marilyn Spangler (Long range library plan).