

Franklin Grove Public Library
Regular Meeting of the Library Board of Trustees
Tuesday, May 13, 2025 at 6:02pm

Call to order: 6:00pm

Attendance: Roll Call Vote - Trustees: President Patti Forrester, Ruth Newcomer, Julie Grendahl, Marla Shaner, Marilyn Spangler, Annie Etchison, Christina Wilcox.

Director: Amy Runkle

Absent:

Recognition of Visitors:

Public Comments:

- A. Seating of the Board - New trustees, Annie Etchison and Christina Wilcox are appointed to the board. Susie Murphy and Leigh Delhotal are no longer trustees. Julie Grendahl motions to keep trustees in current board positions with Annie Etchison taking the place as Secretary. Seconded by Marla Shaner. Patti Forrester keeps position as President. Marilyn Spangler keeps position as Vice President. Ruth Newcomer keeps position as Treasurer. Motion carried. Roll Call Vote: Yes = 7, No = 0.
- B. Approval of Minutes - April 2025 Motion presented by Ruth Newcomer, seconded by Marilyn Spangler. Motion carried.
- C. Treasurer's Report - April 2025 File for audit. Motion presented by Julie Grendahl, seconded by Marilyn Spangler. Motion approved by Roll Call Vote. Yes = 7, No = 0.
- D. Ratify Bills and Payments for April - Motion presented by Marilyn Spangler, seconded by Marla Shaner. Motion approved with Roll Call Vote. Yes = 7, No = 0.
- E. Director's Report - Movie night had the largest attendance yet with 14 participants. Movie night has been better received since changing the date. The Master Gardener class was full with 11 people in attendance. The class covered hummingbird maintenance and each participant made a hummingbird feeder. The Easter Egg Hunt had 10 children who each received 50 eggs. The event included pictures with the Easter bunny and donuts and juice were served. The Earth day celebration included a planting station with a flower pot to take home, a homemade bird feeder station, a coloring/activity station, and snack station.

Unfinished Business:

- A. Air ducts/dampers: Director contacted Blueprint Cleaning, Star On, Advantage Kwik Dry, and Stanley Steemer about air duct cleaning. The companies contacted stated they could not do the property or would not serve the Franklin Grove area. Motion by Julie Grendahl to use Triton with Loescher Heating & Air Conditioning for total cleaning, seconded by Marilyn Spangler. Motion Carried by Roll Call Vote. Yes = 7, No = 0.
- B. Lawn care will be provided by Jack's Lawn Care as the company provides a Certificate of Insurance and All Around Lawn Care does not.
- C. Fire proof cabinets - Director settled refund of 50% for cabinet damage. All cabinets have some sort of damage/are not fireproof. Trustees will discuss options for re-selling cabinets at the next meeting in June.
- D. AFC School Library Donation - Director to make a 1-time donation from a special fund. Julie Grendahl motions to donate \$1000 to be divided equally between the High School and Elementary School. After the donation is made, the library director will help the school purchase books. Ruth Newcomer seconds. Motion carried. Roll Call Vote: Yes = 7, No = 0.

New Business:

- A. Motion made by Marilyn Spangler and seconded by Marla Shaner to use Kennay's Carpet Cleaning to clean all carpeted areas of the library. Roll Call Vote: Yes = 7, No = 0.
- B. Director contacted Loescher Heating and Air Conditioning to follow-up on air conditioning quotes for yearly maintenance. Director requested a specific technician to service the library for maintenance due to misinformation from another technician from the company.

Miscellaneous Business:

- A. Art Show - Art show preparation continues. A judge has been assigned and a decision was made to keep artists at 16 and over.
- B. Information was given on what the library would receive for the 2024 Tax Levy. Disbursement does not match Tax Levy. Issue to be re-visited in June.
- C. Marilyn Spangler motions to amend previous Per Mar estimate to include additional fees of \$3,224.88. Seconded by Annie Etchison. Motion approved by Roll Call Vote: Yes = 6, No = 0.

Executive Session:

Executive Session pursuant to 5Lc120-2

Meeting adjourned 7:41pm

Next meeting: Tuesday, June 10, 2025. 6:00 P.M.

Finance Committee - Julie Grendahl, Ruth Newcomer

Personnel Committee - Marla Shaner, Chris Wilcox, Julie Grendahl

Building & Maintenance - Ruth Newcomer, Annie Etchison, Marilyn Spangler

Policy Committee - Marla Shaner, Julie Grendahl, Chris Wilcox

Ad Hoc Committee (Long Range Library Plan) - Marilyn Spangler, Annie Etchison