

Franklin Grove Public Library

Regular meeting of the Library Board of Trustees

Tuesday, December 13, 2022 at 6:30 p.m.

Call to order- at 6:30 p.m.

Attendance- Trustees: Ruth Newcomer, Susie Murphy, Marilyn Spangler, Leigh Delhotal Patti Forrester, Barb Simpson, Director – Amy Runkle

Absent: Geri Twardowski

Public comments –

A. Approval of Minutes –Motion presented by Marilyn Spangler, 2nd by Ruth Newcomer. Motion Approved.

B. Treasurer’s Report – File for audit. A Motion presented by Leigh Delhotal 2nd by Susie Murphy. Motion approved with a Roll Call vote yes = 6, no=0

C. Ratify Bills and payments for October. A Motion presented by Leigh Delhotal, 2nd by Barb Simpson. Motion approved by a Roll Call vote Yes= 6 No=0

Directors Report: The different programs during the month were all well attended; Craft Day, K9 Reading Buddies, Master Gardener’s Christmas Cactus, Homeschool Group, Family Reading Night. The craft supply swap was also well attended and ideas for the springtime may be to hold a sports equipment swap. The Middle School Book Club has been put on hold for now and revisited later during the year. There were 8 new patrons added this past month.

Unfinished business

A. Non-Resident Fees – Beginning in January the fee will \$60 per year. A motion presented by Marilyn Spangler 2nd by Leigh Delhotal. Motion approved. This amount will be revisited fall of 2023.

B. Tax Levy - The auditor suggest a 5% increase to be looked into for 2023, with a discussion by the trustees and the village, not just by the village. This process and discussion should start in February 2023. The auditor will provide the suggestion for the tax levy.

New Business

A. Staff Wages- The director suggests a percentage increase of 2% for employees that have been employed at least 1 year or more. The Directors Salary increase and staff hourly increase as discussed in executive session to take affect if approval of amending of the 2022 budget is voted on and passed during the January meeting.

Motion presented by Ruth Newcomer, 2nd by Barb Simpson. Director Increase with a Roll Call vote 6=Y 0 =N

Motion presented by Leigh Delhotal, 2nd by Ruth Newcomer Staff increase of 2%
Roll Call Y=6, N=0

B. Women's Restroom – The automatic flusher in the handicap stall was not working. The sensor is very expensive. The plumber suggested using a manual flusher. This has been updated and fixed as suggested.

C. Holiday Updates – Friday December 23, 2022 special hours - close at 3:00 pm. December 26, 2022, Monday closed to observe Christmas. The 2023 schedule will be revisited in February. Motion presented by Susie Murphy, 2nd by Marilyn. Motion approved.

Miscellaneous

A. Light post – kids have been trying to cause damage. Cameras are working and will be utilized.

B. Books available – make sure adult books are not accessible to younger ages. Awareness to what books we have.

C. Johnson Controls – January 11, 2023, is the tentative installation date for the fire panel.

Executive Session

Executive Session pursuant to 5Lc120-2

Marilyn Spangler presented a motion to enter executive session at 7:32 pm. Motion 2nd by Susie Murphy.

Leigh Delhotal a motion to leave executive session at 8:02 pm Motion 2nd by Susie Murphy. Motion approved. Adjourned at 8:05

Meeting adjourned 8:10 pm

Next meeting: Tuesday, January 10, 2023 @ 6:30 P.M.

Finance Committee – Ruth Newcomer, Geri Twardowski
Personnel Committee – Barb Simpson, Leigh Delhotal (Staff Policy Manual)
Policy Committee – Barb Simpson, Leigh Delhotal, Geri Twardowski
Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer
Ad Hoc Committee- Susie Murphy, Marilyn Spangler (Long range library plan).