

Franklin Grove Winifred Knox Memorial Public Library

Regular meeting of the Library Board of Trustees

Tuesday, September 10, 2019 at 6:30 p.m.

1. Call to order at 6:34 p.m.

Present: Geri Twardowski, Susie Murphy, Jeff Munson, Patti Forrester, Marilyn Spangler, Ruth Newcomer, Barb Simpson, Leah Delhotel

2. Public comments: None

3. Swearing in of trustee: Leigh Delhotel

4. Consent Agenda:

- a. Approve minutes for August 13th, 2019 Winifred Knox Library meeting.
- b. File financial/treasurer's report for audit.
- c. Approve Director's report.

5. Unfinished business-

a. Compensation of employees who help outside of library hours: After discussion it was determined that the Director takes care of keeping track of extra hours for his staff when their help is utilized outside of regular library scheduled hours.

6. New business:

- a. Trustee pictures to be taken at October meeting.
- b. OMA (Open Meetings Act) Training – Trustees should re-visit and complete.

C. PUG day for staff September 20, 2019. LIBRARY WILL BE CLOSED.

d. COMMITTEES:

Finance Committee – Ruth Newcomer, Geri Twardowski

Personnel Committee – Barb Simpson, Leigh Delhotel (Staff Policy Manual)

Policy Committee – Barb Simpson, Leigh Delhotel, Geri Twardowski

Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer

Ad Hock Committee- Susie Murphy, Marilyn Spangler (Long range library plan).

7. Executive Session: (5ILCS 120/2(c))

7:05 p.m.

A Motion to go into executive session, made by Marilyn Spangler, Motion 2nd.

Roll call vote: 7 yah 0 nay.

A Motion to Leave Executive Session, made by Ruth Newcomer, Motion 2nd.

7:32 p.m. Left executive session

8. Miscellaneous items- Leigh thankful to be on board.

9. Adjournment- 7:40 p.m.

Next meeting is Tuesday, October 8, 2019 at 6:30 p.m.