

Franklin Grove Winifred Knox Memorial Public Library
Regular meeting of the Library Board of Trustees
Tuesday, October 8, 2019 at 6:30 p.m.

1. Call to order at 6:35 p.m.

Present: Geri Twardowski, Susie Murphy, Jeff Munson, Patti Forrester, Marilyn Spangler, Ruth Newcomer, Barb Simpson, Leah Delhotel

2. Public comments: None

3. Consent Agenda:

- a. Approval of minutes for August 10th, 2019 Winifred Knox Library meeting.
- b. File financial/treasurer's report for audit.
- c. Approval of Director's report.

4. Unfinished business

5. New business:

a. A Motion presented by Geri Twardowski to accept Snow Removal bid by Mark Forrester for the 2019-2020 season, motion 2nd. Motion approved.

b. Policy Committee recommendation:

1. No pets allowed; all Trustees in agreement. Policy will be added to Policy Manual.
2. Use of Oil Diffuser – Trial basis; this item will be reviewed again in January 2020.

c. Miscellaneous items:

1. Special fund: The use of funds to provide items to use for creativity in Children's Room- STEM development. Marilyn presented a motion to transfer \$1000.00 for this special fund. Motion 2nd. Motion approved.
2. Reading Raiders: Reading with a buddy; High school age kids can earn silver cord hours for school achievement.
3. Future Program schedule:
Barn Quilts October 19, 2019 @ 10:30-12:30.

House Plant November 2, 2019.

Lunch and a Movie November 20, 2019.

4. Current Trustee pictures will be taken at a future time and date.

Jeff will notify Trustees with date and time.

6. Adjournment- 7:40 p.m.

Next meeting is Tuesday, November 12th, 2019 at 6:30 p.m.

Franklin Grove Winifred Knox Memorial Public Library
Regular meeting of the Library Board of Trustees
Tuesday, November 12, 2019 at 6:30 p.m.

1. Call to order at 6:40 p.m.

Present: Geri Twardowski, Susie Murphy, Leah Delhotel, Patti Forrester, Marilyn Spangler, Jeff Munson-absent, Ruth Newcomer-absent, Barb Simpson-absent,

2. Public comments: None

3. Consent Agenda:

- a. Approval of minutes for October 8, 2019, Winifred Knox Library meeting.
- b. File financial/treasurer's report for audit.
- c. Approval of Director's report.

4. Unfinished business

- a. Committee – Finance committee addition will be Marilyn Spangler.
- b. No pets sign to read: **"No Pets Allowed"**

5. New business:

a. Christmas Bonus same amounts as 2018 bonus for Director and staff. Motion by Geri Twardowski, Motion was 2nd. Motion approved. Checks to be written by December 1st.

b. Review of Chapter 3-Personnel in "Serving our Public" – Discussion regarding it as a good reference.

c. Donation of Sound System and chairs to village. – Keep sound system at library- take a look at the chairs at January meeting for more discussion about a future date.

d. Current Trustee pictures will be taken at a future time and date. Jeff will notify Trustees with date and time.

6. Adjournment- 7:10 p.m.

Next meeting is Tuesday, January 14, 2020 at 6:30 p.m.