

# Franklin Grove Public Library

## Regular meeting of the Library Board of Trustees

Tuesday, November 17, 2020 at 6:30 p.m.

**Call to order** at 6:25 p.m.

Attendance- Trustees: Patti Forrester, Geri Twardowski, Susie Murphy, Leigh Delhotal, , Marilyn Spangler, Barb Simpson, Director - Jeff Munson, Bookkeeper – Amy Runkel

Absent: Ruth Newcomer

**Public comments** – Guest presentation Hilliker Electric 815-456-7036 (John Hilliker)

Consent Agenda: Barb Simpson motioned to accept as presented. Motion 2<sup>nd</sup> and accepted as presented.

Treasurer's report, Secretary's report, Director's report

### **Old business**

A. Memorial for past trustees: Bev Power / Dean McMillion; Discussion of concrete planter in Trustees garden area in which Jeff has cost and ideas from Warner Landscape. Susie has information for engraved memorial benches with composite material. Presentation of the cost and ideas for these items will be in a future meeting.

B. Fire / Tornado drills, Active Shooter drill – Jeff contacted the Lee County Sheriff – They are in the process of coordinating a schedule of dates, that would like be revisited in the spring when covid closings are hopefully not as prominent.

### **New Business**

A. Generator presentation- a presentation by John Hilliker of Hilliker Electric to present the cost and importance of a generator for the library building and its contents at the November board meeting.

The benefits of a Generator for the library: As a designated warming and cooling center so a generator will maintain the temperature and climate control for the plumbing and for the contents of the building such as the books, documents, computers and office machines to run the library.

The generator will be connected directly to natural gas. It will also have instant power on and off. The size would be 3 x 5 x 4' in height. Maintenance yearly

contract can be paid either yearly, 3 year, or 5 year. Approximate cost for maintenance contract \$ 169.00 per year.

The Total Estimate of \$25,000.00, which is to include gas, electric, cement pad and unit. The suggested generator size to run with ease the whole building is a 36 K Unit. A smaller unit with transfer switch would be approximate cost of \$15000.00.

Trustees held a discussion on the need of a large unit or the small unit. A motion was presented by Susie Murphy to move forward with a full size generator unit. This finalization will be pending in January with a vote after seeing the finalized bid. Motion 2<sup>nd</sup> by Marilyn Spangler.

B. Computer Service bids – Jeff has made contact with two individuals/businesses, and posted a notice for a bid on the website.

Two bids were provided one from Griffin Technologies and one from 42 Tech Solutions. After much discussion amongst the trustees, Ruth Newcomer made a motion to move forward with 42 Tech and accept the bid as presented with the provision added in the contract that 42 Tech provides a monthly building in person visit with a schedule to be presented by the director for day of each month. Motion 2<sup>nd</sup> by Leigh Delhotal.

C. Trustees up for election: Patti Forrester, Susie, Murphy Barb, Simpson Leigh Delhotal. Contact Village Hall for a packet if you decide to run. Election is April 6, 2021.

D. Christmas bonuses – Barb Simpson presented a motion to provide an additional \$50 to each staff member as in regards to the amount we provided last year in 2020.

### **Miscellaneous items**

A. Currently there are 3 Trustees available for check signing on the board. The Director suggests having a 4<sup>th</sup> signature available due to illness or absenteeism of a signee. A motion was presented by Susie Murphy to have Leigh Delhotal obtain the position of the 4<sup>th</sup> signature, motion 2<sup>nd</sup>. Motion approved.

B. Question in regards to the Financial statements from Bill Lefevre; have we been receiving anything from him recently? Jeff will reach out to Bill to attend a future meeting with current information; last update from Bill Lefevre was August 2018.

Adjournment 7:35

**Next meeting: Tuesday, January 12, 2021 @ 6:30 P.M.**