

Franklin Grove Public Library

Regular meeting of the Library Board of Trustees

Tuesday, March 2021 at 6:30 p.m.

Call to order at 6:30 p.m.

Attendance- Trustees: Patti Forrester, Geri Twardowski, Susie Murphy, Marilyn Spangler, Barb Simpson, Ruth Newcomer, Director - Jeff Munson. Absent - Leigh Delhotal

Public comments – Visitors – Shantel Shafer – Current member of Village Board to discuss the way the library and town are connected. She has spoken to the village attorney and accountant. The current set up with the library / Village connection makes it so the village has no access to grants or benefits. The Winifred Knox Memorial Library already has it's own tax id. Wipfli the accounting firm the library and village use suggest with the split the village would have no control over the library. The library would have to comply to the guidelines. Library would have to do our own tax levy and payroll duties. Shantel will get more information from attorney and accounting firm. This would be something that would need to be put on a future ballot. This will need to be a discussion for future meetings.

Consent Agenda: Ruth Newcomer motioned to accept as presented. Motion 2nd and accepted as presented.

Secretary's report, Director's report

Treasurer's report filed for Audit- January, February

Discussion at future meeting to add the bookkeeper to have access to cleared checks from the bank.

Unfinished business

- A. Per Capita Grant is finished and submitted to the State of Illinois.
- B. Notary – Library staff Amy Runkel will be the Notary for an on staff notary.
- C. Jeff's term on Admin Council is final as of June 2021.

New Business

- A. Harvest Fest-Suggestion that each individual organization takes a part of the festival events. Jeff will reach out to find out information for the dates of the

2021 season. Discussion if we want to hold the Art Show? To be put on the Agenda for the April meeting.

B. Bank Account access- If the bookkeeper has questions in regards for deposits or withdrawals the bookkeeper is to consult with the Treasurer. Recently a question in regards to “Ask My Accountant” and what this charge/purchase pertained to – After discussion; this was the fund name used for the banners that the library donated to the village. A more specific fund name to be used in the future as this is to broad or general.

C. New Programs and ideas are in the planning stages for Earth Day and other programs.

Miscellaneous items

A. Mowing Bid presented for Jack Delhotal for upcoming 2021 mowing season. Contingent on formal bid and proof of insurance presented. Barb Simpson motioned to accept. Motion 2nd.

B. Jeff called the Lee County Health Department for current guidelines for mask wearing and will give information at next meeting. If not wearing a mask there should be a 6 ft distance per suggestion of the board.

Adjournment 7:39

Next meeting: Tuesday, April 27, 2021 @ 6:30 P.M.

Finance Committee – Ruth Newcomer, Geri Twardowski
Personnel Committee – Barb Simpson, Leigh Delhotal (Staff Policy Manual)
Policy Committee – Barb Simpson, Leigh Delhotal, Geri Twardowski
Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer
Ad Hock Committee- Susie Murphy, Marilyn Spangler (Long range library plan).