

Franklin Grove Winifred Knox Memorial Library

Regular meeting of the Library Board of Trustees

Tuesday, March 13th, 2018 at 6:30 p.m.

1. Call to order: Those in attendance - Ruth Newcomer- Treasurer, Bev Power-President, Jeff Munson – Director, Susie Murphy- Secretary, Patti Forester- Trustee, Marilyn Spangler - Trustee, Amy Runkle-book keeper. Absent Trustees - Geri Twardowski, Dean McMillion

2. Public comments- None

3. Presentation: Jeff Gray, SBM Sales Representative-

A. Copier proposal Sharp MX-3070N Advanced Color Imager. The current copier lease of the MX3140N is expiring in July of this year. The difference in cost for the proposed copier is \$21.46 less per month for the newer MX-3070N. The MX-3070N copier has more options that are more convenient. The service contract of the copier is part of the lease agreement, as well as the toner. There is an extra cost for paper and staples. There is a possibility for patron use of wifi feature with use of the shared IP address and/or release code to pay before they print.

B. Chair replacement of tablet arm chairs – the chairs are not of good quality so we will get reimbursement from the company. Jeff Gray is looking for a better quality chair from a different company within the budget. The previous original chairs lasted 10 years. Chairs are made of different quality than they were in 2007. He will contact the Director after doing research on new higher quality chairs and bring in 5-10 options to look at.

Motion presented by Susie Murphy to accept the copier contract as presented with the use of copier wifi with patrons as is and if there is an over use or problem the Director will stop the wifi use in regards to the printer and patrons. The Director will then present a different option to the board. Marilyn Spangler 2nd the motion. Motion approved as presented.

4. Treasurer's report – Susie Murphy made a motion to accept as presented, Patti Forrester 2nd the motion. Motion approved as presented.

5. Secretary's report- Bev made a motion to approve as presented. Ruth second. Motion approved as presented.

6. Director's report- Movie and soup day went well, the next scheduled time for this event would possibly be in May, Patti will inform of the new date and time. The Lincoln program was enjoyed by all, the next program idea will perhaps be the Gettysburg Address, which Jeff will look into scheduling in the future. Jeff is also looking into the Al Capone program for April or May.

Patti made the motion to accept. Marilyn 2nd. Motion approved as presented.

7. Old business – Bev sincerely thanked everyone for their thoughts during her families loss. Bev will check with Dana regarding the review of the policy manual updates.

8. New business

a. Mowing bids – Two bids were presented for the summer 2018 season. Patti presented a motion and Marilyn 2nd to accept the bid from Jeff of All Trades for the 2018 season.

b. Other – Bev will contact Bill LeFevre to attend a future meeting with an update on the accounts. The item of what account handles repairs such as a roof replacement should be looked into for future reference.

9. Miscellaneous items- Live Clue program the last Tuesday of March (27th), Patti ask for assistance if interested. The program will be 5th grade through 8th grade.

10. Adjournment

Next meeting is Tuesday, April 10th, 2018 at 6:30 p.m.