

Franklin Grove Public Library

Regular meeting of the Library Board of Trustees

Tuesday, August 10, 2021 at 6:30 p.m.

Call to order at 6:30 p.m.

Attendance- Trustees: Patti Forrester, Geri Twardowski, Susie Murphy, Marilyn Spangler, Ruth Newcomer, Leigh Delhotal, Director: Jeff Munson. Absent - Barb Simpson

Bookkeeper: Amy Runkel

Public comments

Consent Agenda: Leigh Delhotal motioned to accept as presented. Motion 2nd and approved.

Secretary's report, Director's report – Accepted as presented.

Treasurer's report filed for Audit- July

Unfinished business

A. Art Show update- The Winifred Knox Memorial Library is the culture center of the town and is responsible for the Art Show. The preapproval of all art show bills has been approved for next year's show, so they can be paid in a timely manner.

The public had so many positive comments in regards to the Art Show and would also like to add a youth category in future shows. There were approximately 87 viewers in attendance at the show. The library also handed out at least 200 bags of popcorn during the Harvest Fest fun alley.

New Business

A. Approval of bills to be paid – A motion by Marilyn Spangler, motion 2nd and approved.

B. Generator installation update – Estimated timeframe to be installed is toward the end of August.

C. Out of District card fee – the fee currently is \$56.00 per year. A motion from Susie Murphy to keep as is for the current year. Motion 2nd and approved as presented.

D. Review to keep executive session minutes sealed or released will be discussed at the September meeting.

E. Time Clock – a brand and model has been purchased and installed as approved by the building & Maintenance committee. Personnel committee has proposed a schedule of guidelines for the time clock.

Marilyn made a motion to accept as presented, motion 2nd and approved as presented.

New Business

A. Future outlook and ideas for library within the community:

a. Printer Center – coin operated for copies?

b. Village park or Chaplin Creek area; Walking reading path for kids or adults – Enlarge a book and have a page to read while you walk the path.

c. All library Employees trained on all AV and Media equipment to assist public with set up.

B. A list of questions and concerns presented to the board of trustees by the director from the library staff. Each concern was reviewed and discussed.

Meeting adjourned 8:13

Next meeting: Tuesday, September 14, 2021 @ 6:30 P.M.

Finance Committee – Ruth Newcomer, Geri Twardowski

Personnel Committee – Barb Simpson, Leigh Delhotal (Staff Policy Manual)

Policy Committee – Barb Simpson, Leigh Delhotal, Geri Twardowski

Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer

Ad Hock Committee- Susie Murphy, Marilyn Spangler (Long range library plan).