

Winifred Knox Memorial Library  
Franklin Grove Public Library  
Meeting Tuesday August 14, 2018

The meeting was called to order at 6:30 p.m.

Those present were: Bev Power – President, Geri Twardowski- Vice President, Susie Murphy- Secretary, Dean McMillion- Trustee, Jeff Munson- Director, Amy Runkle- Book Keeper, guest- Bill LeFevre. Absent: Ruth Newcomer, Patti Forrester, Marilyn Spangler.

Public Comments: None

Treasurer's Report: Susie Murphy made a motion to accept as presented, Dean McMillion 2<sup>nd</sup> the motion. Treasurer's Report accepted as presented by a roll call vote.

Secretary's Report: Geri Twardowski made a motion to accept as presented, Dean McMillion 2<sup>nd</sup> the motion. Secretary's Report accepted as presented by a roll call vote.

Director's Report: The Summer Reading Program was very successful – the staff did a fantastic job. Susie Murphy made a motion to accept the Director's Report as presented, Bev Power 2<sup>nd</sup> the motion. The Director's Report accepted as presented by a roll call vote.

Guest Bill LeFevre: Bill LeFevre as Trustee of the Winifred Knox Trust did a presentation and summary for trustees, as Winifred Knox Memorial Library is a beneficiary. The responsibilities of the Winifred Knox Memorial Library as beneficiaries, as Winifred sought was for us to do good within the community. It was a very informational presentation by Mr. LeFevre and very much appreciated.

Old business:

A. Art show wrap up- There were 25 different entries along with 122 patrons that visited the Art show. A very well received show and also very successful. Patti deserves acknowledgment for all of the organization, work, and time spent for this event. A great big thank you is extended to Patti Forrester for a super job.

B. Policy manual- A memo was received from Dana Considine the attorney reviewing the manual. She expects the review to be completed by the end of August.

New Business:

A. Jeff suggest we have a 4<sup>th</sup> check signer available – to be discussed at the next board meeting.

B. Seal bid for parking lots – Jeff made a suggestion to not use Accurate Pavement again as we did last year. It was very difficult to reach them or have them return calls to fix problems. Patrick Siepka entered a bid proposal. Bev Power made a motion to accept the bid and Geri Twardowski 2<sup>nd</sup> the motion, it was passed by a roll call vote.

C. Library closed September 28<sup>th</sup> for PUG Day: The library will be closed for the staff to attend the Prairie Cat User Group day. All members of Prairie Cat go and attend different workshop stations. This has been very informative to the staff in while in attendance in previous years. A motion was made by Susie Murphy to accept the closing for PUG day and 2<sup>nd</sup> by Dean McMillion. The motion was passed by a roll call vote.

D. The company that took care of digitizing the Franklin Grove Reporter has now offered to digitize the Yearbooks. Jeff will get clarification of cost and process and this will be discussed in a future meeting.

E. Amy is looking to be reimbursed for her last two Accounting classes. She has decided to further her Accounting degree. A motion was presented to pay for her last two Accounting classes only. A motion was made by Dean McMillion and 2<sup>nd</sup> by Bev Power. The motion was passed by a roll call vote.

Meeting adjourned at 7:25 p.m.

Next meeting September 11, 2018 at 6:30 p.m.